

**MINUTES OF THE COMMON COUNCIL
WORK SESSION
October 16, 2012
City Council Chambers – Rouss City Hall**

PRESENT: President Jeff Buettner; Councilor Evan Clark, John Hill, John Tagnesi, Les Veach and Ben Weber; Vice-Mayor Milt McInturff; Mayor Elizabeth Minor; Vice-President John Willingham (9)

ABSENT: None (0)

President Buettner opened the meeting at 6:01 p.m.

R-2012-77: Resolution – Authorization to pursue and execute the Virginia Information Technologies Agency Grant for funding in the amount of \$152,000 – Chief Kevin Sanzenbacher

Chief Kevin Sanzenbacher presented the request to apply for a grant in the amount of \$152,000 to help cover the cost of replacing the 911 telephone system. He stated one of the estimates received for replacing the system was for \$250,000 leaving an approximate \$100,000 shortfall. ECC Director Erin Elrod and Finance Director Mary Blowe have identified another \$70,000 to help cover the short fall out of existing money but another \$30,000 would need to be added to the FY14 budget. The grant money would not be received until FY14. He asked for approval to apply for the grant knowing there may be a shortfall.

Vice-President Willingham moved to forward R-2012-77 to Council. *The motion was seconded by Councilor Clark then unanimously approved by voice-vote.*

O-2012-33: AN ORDINANCE TO REVOKE SECTION 20-31 OF THE WINCHESTER CITY CODE PERTAINING TO ISSUANCE OF CONCEALED CARRY PERMITS – Chief Kevin Sanzenbacher

Chief Sanzenbacher reported the State removed the requirement for fingerprinting to get a concealed hand gun permit. This ordinance would bring Winchester up to code.

Vice-President Willingham moved to forward O-2012-33 to Council. *The motion was seconded by Councilor Veach then unanimously approved by voice-vote.*

Public Communication Efforts Update – Joel Davis

Human Resources Director Joel Davis presented an update on the communications efforts from the last presentation in October. He stated the goal is to be as transparent as possible with the community and to keep them informed through interviews and press releases. Since October, the City has taken control of Channel 6, instituted DeltAlert, and implemented a press conference process. Coming on the horizon, the City will be videotaping the work sessions and rebroadcasting the regular meeting and

work sessions on a regular basis for an approximate annual cost of \$5,256. Staff is also hoping to complete an annual report with an annual cost of \$9,800 to show the public the accomplishments and highlights of the year.

Councilor Veach stated he would like to see a synopsis of the meetings printed in the newspapers.

Councilor Weber asked if the meetings will be streamed over the internet. Mr. Davis stated he did not think the City has the bandwidth to do that.

Vice-President Willingham asked what other forms of media are being used besides the newspaper and TV. Mr. Davis stated Facebook and Tweeter are updated at the same time as the press releases. CitE-news also includes the same information.

President Buettner asked if there have been any discussions for getting information out to those who do not have cable or Channel 6. Mr. Davis stated staff is considering the options.

Vice-President Willingham moved to add an executive session and board appointments to the agenda. *The motion was seconded by Vice-Mayor McInturff then unanimously approved by voice-vote.*

Vice-President Willingham moved to forward the appointment of _____ as an alternate member of the Board of Equalization in accordance with §58.1-3378(B) of the Code of Virginia for a two year term expiring December 31, 2014. *The motion was seconded by Vice-Mayor McInturff then unanimously approved by voice-vote.*

Vice-President Willingham moved to forward the appointment of _____ as a member of the Old Town Development Board for a term to be determined by the Deputy Clerk of Council. *The motion was seconded by Vice-Mayor McInturff then unanimously approved by voice-vote.*

MOTION TO CONVENE IN EXECUTIVE SESSION PURSUANT TO §2.2-3711(A)(7) OF THE CODE OF VIRGINIA FOR THE PURPOSE OF RECEIVING LEGAL ADVICE AND STATUS UPDATE FROM THE CITY ATTORNEY AND LEGAL CONSULTATION REGARDING THE SUBJECT OF SPECIFIC LEGAL MATTERS REQUIRING THE PROVISION OF LEGAL ADVICE BY THE CITY ATTORNEY AND MATTERS OF ACTUAL OR PROBABLE LITIGATION

Vice-President Willingham moved to convene into executive session at 6:22 p.m. *The motion was seconded by Councilor Tagnesi then unanimously approved by voice-vote.*

President Buettner left the meeting during the executive session.

Vice-Mayor McInturff moved to reconvene in open session at 7:18 p.m. The motion was seconded by Councilor Clark then approved 8/o.

Upon returning, each member certified that only public business matters lawfully exempted from open meeting requirements of the Virginia Freedom of Information Act

were discussed during the closed meeting, and that only those public business matters identified in the motion which convened the closed meeting were heard, discussed, or considered during the closed meeting.

A roll call vote was taken, the ayes and nays being recorded as shown below:

| <u>MEMBER</u> | <u>VOTE</u> |
|---------------------------|--------------------|
| President Buettner | Absent |
| Councilor Clark | Aye |
| Councilor Hill | Aye |
| Vice-Mayor McInturff | Aye |
| Mayor Minor | Aye |
| Councilor Tagnesi | Aye |
| Councilor Veach | Aye |
| Councilor Weber | Aye |
| Vice-President Willingham | Aye |

Report of Liaisons

Mayor Minor announced that Tourism Director Sally Coates reported the Visitor's Center had three motor coaches come through today. One of them took a two hour tour with a step on guide. A fourth motor coach was here particularly for Patsy Cline.

Vice-Mayor McInturff announced the Parks & Rec Board will be discussing the Parks Comprehensive Plan at its meeting this month.

City Manager Dale Iman stated to follow up on the Mayor's comments, Tourism Director Sally Coates shared at the staff meeting last week that October is the busiest month for tourism with the motor coaches, fall foliage, and festivals.

City Attorney Anthony Williams stated for clarification from the last Council meeting he accidentally put "Winchester General District Court" in the motion regarding Charles Sweeney's sexual battery case and it should have been "Frederick County General District Court".

Monthly Reports

Fire & Rescue Department
Police Department

Adjourn

Vice-Mayor McInturff moved to adjourn the meeting at 7:21 p.m. *The motion was seconded by Councilor Weber then unanimously approved by voice-vote.*